



RAMJAS INTERNATIONAL SCHOOL

R. K. PURAM, NEW DELHI

RIS/RKP/2025/3/022

17-03-2025

RESULT DECLARATION AND COMMENCEMENT OF NEW SESSION 2025-26:

Class K.G. going to Class I.

Dear Parents,

Greetings from Ramjas International School!

As your children step into the next phase of their academic journey, I extend my heartfelt congratulations to both you and your children on the successful completion of Class K.G.

It is truly a moment of pride and joy to witness the dedication, hard work, and perseverance that your children have demonstrated throughout their academic journey. Their achievements reflect not only their academic excellence but also their commitment to personal growth. Please convey my sincere appreciation and admiration to them for their remarkable accomplishments. Moreover, I acknowledge the crucial role you, as parents, have played in your children's education. Your unwavering support, encouragement, and involvement have been instrumental in fostering a conducive learning environment. Your partnership with us in ensuring their holistic development is invaluable, and we are deeply grateful for your continued support.

The last working day for K.G. students is 19th March.

You are requested to kindly note that the day for declaration of result is on 20 MARCH 2025, THURSDAY:

Parents to report between 08:00 AM – 09:00 AM. The below schedule will be followed:

1. SCHEDULE FOR ORIENTATION - Orientation for the upcoming session will be held on **20 March 2025, Thursday** from 09:30 AM. Parents are requested to be seated in the respective classrooms by **9:15 AM**.

2. VERIFICATION OF DOCUMENTS

Parents to carry a pen to fill up some forms including verification of dossier details. Please note the documents to be submitted to the class teacher:

- Two latest colored passport-size photographs of the student in the school uniform.
- One colored passport size photograph of each parent (Mother and Father).
- One colored passport size photograph of the guardian, if any.

The following forms will be filled:

- a. **Mode of Transportation** – parents need to mention the mode of transport of their ward will be self-pick up/ private van/ school transport.

- Please note if the mode of transport is private van, then kindly provide Vehicle No. of the van, Driver's –Name, Phone No., photograph, copy of driving license for license number and date of validity of license, Aadhar card and police verification certificate of the driver
- Parents will also have to fill an authority letter specifying the details of the person(s) authorised to pick the child (up to 4 persons) from the school along with photograph of each

- b. **Medical Form** – parents will provide the basic information relevant for medical records pertaining to the child including specifying details of medications or allergy, if any
- c. **Dossier form** – parents to review and update the Dossier and medical forms to ensure correctness, and if required necessary corrections to be done
- d. **Form for ID-card** - details for student ID card and escort details have to be provided for issuing student and escort ID cards.

NO CHANGE IN THE SPELLINGS OF NAME(S) SHALL BE ENTERTAINED THEREAFTER.

- 3. **COLLECTION OF REPORT CARDS-** The report cards can be collected from your ward's classroom only after the **verification of Dossier Forms**. *All dues of current academic session (2024-2025) need to be cleared before collecting the Report Card.* The fees for the upcoming session (2025-2026) has to be paid between 01st – 07th April 2025.
- 4. **BOOKS PURCHASE** - The book set for **class I** can be purchased from the bookshop on **20th & 26th March, 2025**, between 9:00 AM to 3:00 PM. *Alternatively, parents can procure the books from any vendor other than the school bookshop.* The booklist is available on the school website as well
- 5. **UNIFORM PURCHASE** - School Uniform can be procured from the following vendors, between 11:30 AM and 8:00 PM from March 21st, 2025 onwards.
i) Tip-Top Fashion, Shop No. 92 and 93, Sarojini Nagar (Babu Market), New Delhi – 23
Parents are also free to purchase the uniform from elsewhere, provided it is in conformity with the specified one.
- 6. **SESSION COMMENCEMENT SCHEDULE** - The classes for the next session will commence from **1st April, 2025**. The timings of the school will be 07:50 AM to 01:30 PM.
- 7. **AVAILING BUS SERVICE** – Kindly fill the link given below if you wish to avail bus service for your ward, for the upcoming session
Bus Service form: <https://forms.gle/fsiF2F9HYVURv6ev7>
- 8. **WITHDRAWAL**-In case you wish to withdraw your ward, kindly fill the withdrawal form available at the reception before March 31st, 2025 failing which fees for the next session will be charged as per rule.

Looking forward to your unstinted support rendered as ever to make the upcoming session a stimulating learning experience for your child.

Best Wishes,



Ms. Richa Sharma
PRINCIPAL